

# ACNV Arts Education 2008-2009 Grant Application

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**ALL REQUESTS FOR MATCHING FUNDS FROM ACNV'S ARTS EDUCATION GRANT PROGRAMS MUST INCLUDE:**

- This completed application form
  - A letter of intent describing the school or group's Arts Education needs, including the goals of the program, workshop choices, and existing funding sources.
  - A completed Grant Application Worksheet showing the details of the proposed program
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School/Organization: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Billing Address: \_\_\_\_\_ Position: \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

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**Funding Details**

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08/09 Arts Ed Program Total Budget:	\$
08/09 Arts Ed Available Funding:	\$
08/09 Arts Ed Grant Requested:	\$
08/09 Arts Ed Grant Approved:	\$

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\_\_\_\_\_  
Signature Printed Name, Organization Representative Date

Approvals:

\_\_\_\_\_  
Signature Arts Council Napa Valley Date

**ACNV Arts Ed Grant Application / Payment Policy Summary**

- 1) School representative must complete grant application before teaching begins.
- 2) If approved, ACNV will countersign and return the approved grant application.
- 3) Workshop artists are paid \$40 per hour plus ½ hour prep time for each classroom hour. Touring Performers as paid on a performance basis.
- 4) Artists must invoice ACNV.
- 5) ACNV will invoice school for school portion after teaching ends. Please remit within 2 weeks of receipt of invoice. School portion must be received before artists are paid. Failure to remit payment in a timely fashion will impact future grant applications.
- 6) *In order to be considered for future grant funding, grant recipients must complete and return an evaluation of the program.*



## Grant Application Letter of Intent

Each year Arts Council Napa Valley must apply for continued funding of the Arts Education grant program. Please help us by describing your school or group's Arts Education needs and program with as much detail as possible. Some items to include:

- The goals of the program
- Any specific reasons behind your workshop choices
- The number of children served and their approximate ages
- Your existing funding sources



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